

## **Gedcom File Submission Form**

Thank you for your interest in supplying a gedcom file to our family tree chart printing service. So that we know what to do with your file when we open it, we require a bit more information from you. We will send you images of the charts before we print anything for you or ask for payment. Note: Gedcom is not necessarily the best way to supply your data, especially if you are using a program on your PC at home. Sending your program data file will enable us to produce diagrams complete with images next to each person if you have already attached them to your data file.

If you do decide to send a gedcom file there are some additional costs that you should be aware of. In addition to the prices shown for the PDF charts we also charge for the import of a Gedcom file and creation of a single design of chart. This additional cost is just £7.50. If you require our designer to create extra layouts or designs of chart then these work out at £5.00 each.

There may be some extra charges incurred if you require My History to make any changes to your data. Additional work required to make alterations, tidy up or make additions to your data files will be charged extra at around £20 per hour or part thereof with a minimum charge of £5. If you wish to make alterations yourself and resubmit your gedcom file then you are welcome to do so. All our prices include VAT.

If this text has not come to you in email please copy it to a new email (email address at foot of page) or print it off for sending through the post. We need the following information:

Your details

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Your name:

Email address:

Telephone:

Name of gedcom file (file ending .ged):

Program or website used to create the file:

Chart/s Required

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**Ancestor Chart**

Name of the person/couple for whom we are to print the ancestors:

In addition to the names we will show; birth date and place, marriage date and place, death date and place. Do you require any further information to be shown?

### **Descendent Chart**

Name of the person/couple for whom we are to print the descendants:

In addition to the names we will show; birth date and place, marriage date and place, death date and place. Do you require any further information to be shown?

### **Hourglass Chart**

Name of the person/couple for whom we are to print the ancestors and descendants:

In addition to the names we will show; birth date and place, marriage date and place, death date and place. Do you require any further information to be shown?

### **All Relatives Chart**

This chart will show a root person or couple and all their relatives including:-

- siblings
- ancestors
- descendants
- ancestors siblings and their descendants,
- spouses of any relatives

These charts tend to be quite large especially when a file contains over 1000 people, although not all the people in the file will necessarily show up on the chart. We use Family Historian to produce this chart as we feel it is the only software available that produces a sensibly sized chart laid out in a clear format.

Name of the person that is to be the focus of the chart:

In addition to the names we will show; birth date and place, marriage date and place, death date and place. Do you require any further information to be shown?

### **Photographs**

For an additional charge we are able to include a small number of photographs on your chart if these are supplied separately to your gedcom file. Please telephone 01709 586758 to discuss. If you already have many photographs attached to your relatives within your file then gedcom is not the best way to supply your data.

There will be an opportunity to decide how many charts you wish to have printed when you place your final order. We are able to give up to 45% discount when you have more charts of any one design printed.

### **My History**

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